

TOWN OF NEWFIELDS BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, MARCH 15, 2005

The meeting was called to order at 6:30pm. Selectmen present were James McIlroy and Janet Smith. Others present were Gregg Caporossi, Brian Knipstein, Cathy Rumford, Chief Reed, Dan LaBrie and Wendy Chase.

James opened the public hearing on the \$500,000 disbursement toward the Greenway project at 6:35pm. Gregg Caporossi attended to field any questions the public may have.

Janet Smith and James McIlroy were sworn in as Selectmen by Sue McKinnon.

Dan Labrie came in to speak to the Selectmen about snow removal on High Rock Lane. Dan brought in pictures of his property to show the Selectmen. He would like the Selectmen to come up with alternate ways to plow the snow so that it is not pushed on his property. Brian Knipstein explained that the town has a 13' right of way on his property. The Board as well as Brian will drive by Dan's property and check it out.

Brian discussed creating a town ordinance for a 10 ton limit on town roads during the months of March and April when the roads are beginning to thaw. Chief Reed explained that we would have to publicly read the ordinance 3 times for it to become an enforceable town ordinance. Chief Reed will write up the language for the ordinance. Janet voiced concerns on stopping trucks that would need to get through because of work related projects. Brian informed them that it would not include garbage trucks or UPS but rather logging trucks and construction trucks just for the 2 month period. Trucking Companies may also seek special permission from the Board if there were an emergency to get through.

Chief Reed reported to the Board on a drug bust that took place in Newfields. He will contact Janet this week to set up a meeting time to update her on the Police Department.

James inquired on the status of the cut trees laying on the Hilton property. Chief Reed informed him that they were taken away today.

Chief Reed reminded the Board that Officer Brett Wells will be graduating from the Police Academy on March 25, 2005.

Cathy Rumford met with the Board and presented a resume for the Deputy Treasurer position. Treasurer Don Doane had recommended Cathy to the Board for this new position. Janet requested a copy of the job description, Don will send her one. The position will pay \$250.00 per year. James made a motion to appoint Cathy Rumford as

Deputy Treasurer as set forth in the appointment letter, Janet seconded and all were in favor.

The Selectmen signed Cathy Rumford's appointment and was sworn in by Sue McKinnon as Deputy Treasurer.

James, Janet, Don and Cathy signed the bank signature cards.

Payroll and accounts payable checks were reviewed and signed. Janet requested a copy of Sue McKinnon's payroll sheet.

Fran Lane updated the Board on the Piscassic Greenway project. He will be meeting with Wolfe Tone from TPL tomorrow. Fran requested a copy of the agreement between Mr. Falzone and TPL, he hopes to receive it tomorrow. Fran has spoken to an attorney for TPL and requested opinions on the title commitments. The attorney will get back to Fran tomorrow.

Fran presented a plan to the Selectmen illustrating the land involved in the Piscassic Greenway project. The plan did not show the Newmarket land.

Fran will be meeting with David Dwyer for a work session on the Greenway project. He invited James and Janet to attend. He will contact them tomorrow with further details.

The junk yard topic was discussed. The Board will meet with the owners of the property in April.

A letter from Barbara Byrne was reviewed in regards to her Conservation Easement Deed. The Board referred her to Brian Hart of the Rockingham Land Trust, holders of the Easement Deed. Wendy will inform Barbara of the Board's decision.

Janet made a motion to appoint James McIlroy as Chairman of the Board of Selectmen, James seconded and all were in favor.

It was decided between the Board members that James will be the Selectmen's representative to the Building Facilities Advisory Committee and the Open Space Committee. Janet will be the Selectmen's representative to the Conservation Commission and Welfare Officer. Roberta will be the Selectmen's representative to the Planning Board.

Recommendations made by the Planning Board for the Planner position and Planning Board members were reviewed and discussed. James made a motion to appoint Betsy Coes as Planning Board Alternate member, Janet seconded and all were in favor. The Selectmen signed Betsy Coes appointment.

Mike Price was in to discuss the Planner position. As a result of the March 8th vote on impact fees the town now has the ability to enforce impact fees. Mike Price explained

that there are no formulas or figures for the impact fees in place at this time. Creating the formulas will be a top priority for the new Planner. James would like Mike to email a copy of the Planner's job description to him and the rest of the Board. The Board agreed that they would like specific guidelines for the position.

The Selectmen discussed putting the zoning book on the web site. It would be much easier to regularly update the book.

Tax abatement was reviewed and discussed. The Selectmen questioned why the Assessor decreased the quality figure. Wendy was directed to call the Assessor, Rod Wood, and find out more information before making a decision.

The Daley conservation easement form PA 60 was signed by the Selectmen.

Carl Douglas of PSNH called to inform the Selectmen that the power in town will be shut off on April 9, 2005 from 9:00am to 12:00pm. James will call and get more information.

A letter from Donahue, Tucker & Ciandella was reviewed regarding Evergreen Estates. Wendy was directed to forward a copy to Peter Loughlin.

James requested the minutes in the 2004 town report be corrected. The Selectmen 3 year term should be changed from Betsy Coes to Larry Heath and the Cemetery Trustee 3 year should be changed from William Davis to William Dawson.

Janet made a motion to approve the date of April 30, 2005 for Spring Cleanup, James seconded and all were in favor. It will be held at Hervey Court from 8:00am to 12:00pm.

The Board of Selectmen received letters of interest to serve on the Conservation Commission from Lindsay Carroll, Ray Konisky and Steve Shope. James made a motion to appoint Ray Konisky and Lindsay Carroll as Conservation Commission members for a 3 year term, Janet seconded and all were in favor. James made a motion to appoint Steve Shope as an alternate member of the Conservation Commission, Janet seconded and all were in favor. Wendy was directed to write them a letter informing them of the Board's decision.

The Comcast contract is to expire April of 2007. Wendy was directed to contact Comcast and confirm the expiration date.

Wendy was directed to call Town Administrator Al Dixon and set up a meeting to discuss the Ambulance, Dispatch and Transfer station contracts between Newmarket and Newfields which are due to expire in July 2005.

The creation of a personnel plan was discussed. The previous Board spoke with Attorney Tom Flygar to review sample personnel plans. Janet will get copies of other community's personnel policies to have the Board review.

Wendy was directed to contact Michael Sununu and find out the status on the budget advisory committee. The Selectmen have received a letter of interest to serve on the Committee.

James made a motion to adjourn at 10:30pm, Janet seconded and all were in favor.

Respectfully submitted,

Wendy V. Chase